



Ohio Lottery Commission

**Review of Retailers Who have Violated
the Retailer Payment Policy**
Office of General Services

No:

LOT-GS-0004

Effective:

January 22, 2025

Issued By:

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Michelle B. Gillcrist
Director

Signed by: dff153cc-f0e8-49c3-928b-daf14b0da404

I. Purpose

This policy establishes the process for the Division of Licensing and Bonding's consideration of applications for Licensed Retailer Sales Agent, when an applicant previously had a license revoked for failure to make timely, prompt, and accurate payments to the Ohio Lottery Commission (the "Lottery").

II. Scope

This policy applies to all Lottery employees, applicants and Retailers.

III. Policy

A. Procedure & Responsibilities

1. Applicants who have previously held a Retailer license and have had that license revoked or not renewed due to violation of the strike process found in [Ohio Lottery Retailer Payment Policy LOT-FI-0007](#) will generally be denied a new license.
2. Any former Retailer who has failed to make timely, prompt and accurate payments to the Lottery in accordance with any policy or order of the Commission or the terms and conditions of the Retailer's contract with the Lottery may not be eligible for re-licensure.

3. The Lottery Director may consider any information presented by the applicant that bears upon the factors set forth [Ohio Administrative Code 3770-2-02 \(C\)\(1\)](#) including “the financial responsibility and security of the applicant and the business or activity; the applicant’s credit worthiness and integrity in past financial transactions.” The Director will consider the sufficiency of evidence provided by the former Retailer to determine whether the former Retailer may be re-licensed subject to conditions imposed by the Director for such licensure.

B. Consequences of Violation

A violation of any part of this policy may subject an employee to disciplinary action up to and including termination. All other parties involved remain subject to their individual agreements with the Lottery and any penalties for breach may be levied subject to those agreements and at the discretion of the Director.

IV. Authority

[Ohio Revised Code 3770.05](#)

[Ohio Administrative Code Rule 3770:1-5-05](#)

[Ohio Administrative Code Rule 3770-4-06](#)

[Ohio Administrative Code 3770-2-02 \(C\)\(1\)](#)

V. Inquiries

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VI. References

[Ohio Lottery Retailer Payment Policy LOT-FI-0007](#)

VII. Revision History

This Policy supersedes any previously issued Office of General Services policies conveying information relative to this subject matter.

Status	Date	Changes
First Issued	January 3, 2023	-
Revised	June 2009	Content Changes
Revised	June 13, 2017	Content Changes and Renumbered (Formerly

		AD-00-08 A.2)
Revised	January 22, 2025	Name Change; Formatting and content changes.