



OPERATING STANDARDS FACILITIES

EFFECTIVE DATE: OCTOBER 1, 2026

OVERVIEW

This document describes Ohio Lottery's facility requirements for Video Lottery Sales Agents (VLSAs).

REFERENCE DOCUMENTS

Ohio Administrative Code [3770:2-12](#), [3770:2-2](#)
Video Lottery Sales Agent Terms and Conditions

LOTTERY FACILITY REQUIREMENTS

OAC 3770:2-12 requires that the VLSA provide a dedicated office for use by the Lottery. The Lottery requests the following components.

- OLC requires sufficient and secured space to house components of the Central Monitoring System (CMS). For details on IGT's CMS Facility Requirements, contact IGT Ohio Operations at ohops@igt.com.
- OLC requires sufficient and secured space (minimum 600 square feet) to house the Ohio Lottery Investigator staff. This space must be equipped with at least one surveillance workstation, at least four employee workstations with chairs, a private investigator supervisor office with a desk and chair, and locking filing cabinets. OLC will provide a network, phones, printers, and computers.
- A secured temporary space (visitor office, conference room) must be available exclusively for regulators to conduct audits, meetings, etc. as necessary. This space must have internet access and accommodate at least six people. It also must not be accessible by video or audio surveillance.
- A minimum of six designated parking spaces, four for the Lottery Commission and two for the Racing Commission, labeled as such.

CONTACT

Questions regarding Lottery facility requirements may be directed to:
vlt@lottery.ohio.gov.

Questions regarding the IGT CMS facility requirements may be directed to:
ohops@igt.com