



OPERATING STANDARDS VIDEO LOTTERY TERMINAL TESTING EFFECTIVE DATE: MAY 1, 2026

OVERVIEW

It may be necessary for a Video Lottery Sales Agent (VLSA) to conduct testing of commissioned Video Lottery Terminals (VLTs). These operating standards provide the guidelines and requirements for testing commissioned VLTs.

REFERENCE DOCUMENTS

Ohio Administrative Code [3770:2-6-02 \(B\)](#)
Ohio Administrative Code [3770:2-6-02 \(C\)](#)
Ohio Administrative Code [3770:2-10-60 \(G\) \(4\)](#)

DESCRIPTION

A Video Lottery Sales Agent (VLSA) shall be responsible for the costs associated with the maintenance, repair, and service of the Video Lottery Terminals (VLTs). The associated costs include any monetary loss incurred during the testing of commissioned VLTs.

The Ohio Lottery Commission (OLC) will not refund any monetary loss incurred during the testing of commissioned VLTs. With the exception of taxable jackpots, all VLT meters incremented during testing sessions shall be accounted for according to OLC rules and regulations.

Detailed records and reports regarding the testing of commissioned VLTs shall be maintained and provided to the OLC upon request.

STANDARDS

VLT Testing – Commissioned VLTs must be tested with cash obtained from the cage. Cashable wagering instruments generated from a commissioned VLT may also be used for testing. The VLSA shall obtain approval of all VLT testing procedures from the OLC prior to the testing of commissioned VLTs.

Pre-requisites that require VLT testing:

- New VLT cabinets;
- Any VLT's that have been RAM cleared;
- Immediately following access and logging into an external progressive controller;
- Anytime a progressive controller is reconfigured or replaced;
- Any VLT deemed necessary by the OLC.



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Accounting – With the exception of taxable jackpots, the outcome of game play conducted during the testing of commissioned VLTs shall be accounted for according to the OLC rules and regulations for customer game play. All jackpots generated by a commissioned VLT during a testing session shall be voided.

The VLSA shall obtain approval of all cage/vault accounting procedures and forms related to the testing of commissioned VLTs prior to the commencement of such testing.

Notification – If a taxable jackpot is generated during a testing session of a commissioned VLT, the VLSA shall notify the OLC immediately via email. Email notifications shall be sent to: vlt@lottery.ohio.gov

Recordkeeping – Detailed documentation for each VLT testing session shall be maintained and available upon OLC request for a period of at least 1 year. The VLSA shall obtain approval of all recordkeeping documents and procedures prior to the commencement of VLT testing.

Progressives – Verification of progressive stepping and button layouts is required, to assure credits awarded, meters, and wins are consistent with respective pay tables. Documentation for the testing of progressives shall include gaming signature of two (2) members of the VLSA VLT department certifying their presence and participation in Progressive Testing.

CONTACT

Questions regarding the VLT program may be directed to:
vlt@lottery.ohio.gov