



Ohio Lottery Commission

615 W. Superior Avenue

Cleveland, OH 44113

1-800-686-4208

RACETRACK HR - FAQ SPECIAL BULLETIN

August 1, 2012

How long will background checks take?

It may take up to 30 days for the Ohio Lottery to receive the results of a background check. If an applicant has a criminal history, a more extensive background review may be required. This applies to all applicants, including Gaming and Key Gaming applicants.

What are the Ohio Lottery's restrictions regarding employee age?

There are no restrictions or minimum age requirements for racetrack employees. However, all racetracks must follow Ohio's employment laws.

Are racetrack employees allowed to play Ohio Lottery games?

Yes. There is no prohibition against employees playing VLTs or any other Ohio Lottery games. Tracks are encouraged to identify their own rules, such as no play in uniform or while on duty, etc.

Are racetrack employees required to carry and/or display their licenses while on duty?

Employees are not required to display and/or carry their license while on duty. The license must be accessible and if requested, employees must present their license to Ohio Lottery personnel while on the racetrack premises.

What if an employee's license is lost, stolen or forgotten?

Lost or stolen badges must be reported to the Ohio Lottery for replacement. Employees who forget their badges should report the omission to their supervisor and may be permitted to use a spare credential in accordance with procedures established jointly by the Ohio Lottery and the racetrack.

Do racetrack subcontractors or contract laborers need to obtain a license?

This depends upon the frequency of assignments at the track. Contact the Ohio Lottery for clarification.

Are temporary employees required to obtain a license?

Visiting and transient employees will not require fresh credentials from the Ohio Lottery, but must provide current credentials from another state and sign in at the track using a mutually agreed upon procedure. Any Gaming or Key Gaming employee whose application is in the process of being reviewed is considered temporarily licensed.

How shall the racetrack identify and monitor vendors, consultants or visitors on the premises?

Each racetrack is expected to develop procedures for signing in and out, identifying vendors, consultants and other visitors who have access to the facility.